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#### **DEMOCRATIC AND ELECTORAL SERVICES**

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**Dear Councillor** 

## ANNUAL MEETING OF THE COUNCIL

The **ANNUAL MEETING** of the Council will be held as follows:

DATE: TUESDAY, 23RD MAY, 2017

TIME: AT THE CONCLUSION OF THE ORDINARY MEETING

VENUE: COUNCIL CHAMBER, CAPSWOOD, OXFORD ROAD, DENHAM

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

# **Director of Resources**

To: All Members of The Council

### **Audio/Visual Recording of Meetings**

Please note: This meeting might be filmed, photographed, audio-recorded or reported by a party other than South Bucks District Council for subsequent broadcast or publication.

If you intend to film, photograph or audio record the proceedings or if you have any questions please contact the Democratic Services Officer (members of the press please contact the Communications Officer).



### **Declarations of Interest**

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

#### AGENDA

(Pages)

(5 - 6)

- 1. To elect a Chairman
- 2. To appoint a Vice-Chairman
- 3. Chairman's Announcements

To receive announcements by the Chairman of the Council, if any, and any communication he may desire to lay before the Council.

- 4. Apologies for absence
- 5. Appointment of Committees / Groups and Appointments to Outside (To Follow)
  Bodies
- 6. Executive Reports to the Local Authority
- 7. Questions

To answer questions (if any) from

- (a) Members of the Council; and
- (b) Members of the public

which have been put under Procedure Rules 9 and 10.

- 8. To consider Notice of Motion, if any
- 9. Committee Meetings Held Immediately After Annual Council to Agree (7 14)
  Chairman & Vice-Chairman:
  - Audit Committee
  - Licensing Committee
  - Overview and Scrutiny Committee
  - Planning Committee

Please remain in your seat whilst these meetings are taking place.

The next meeting is due to take place on Wednesday, 19 July 2017